



HR & PAYROLL SOLUTIONS

constantly raising standards

**Training cost:** R1,400 per person per day (excluding vat)

Course	Duration	Region	Dates
Base Module	1 Day	Gauteng	09 May 2012
Base Module	1 Day	Western Cape	09 May 2012
Employee Relations Module	1 Day	Gauteng	05 June 2012 03 December 2012
Employee Relations Module	1 Day	Western Cape	05 June 2012 03 December 2012
Equity Module	1 Day	Gauteng	14 June 2012 11 September 2012
Equity Module	1 Day	Western Cape	14 June 2012 11 September 2012
Financials	1 Day	Gauteng	31 July 2012
Financials	1 Day	Western Cape	31 July 2012
General Ledger	1 Day	Gauteng	24 May 2012 09 October 2012
General Ledger	1 Day	Western Cape	24 May 2012 09 October 2012
Leave Module	1 Day	Gauteng	24 April 2012
Leave Module	1 Day	Western Cape	24 April 2012



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Loans Module	1 Day	Gauteng	26 June 2012
Loans Module	1 Day	Western Cape	26 June 2012
Payroll Parameters Module	1 Day	Gauteng	09 February 2012 15 August 2012
Payroll Parameters Module	1 Day	Western Cape	09 February 2012 15 August 2012
Payroll Operations Module	1 Day	Gauteng	08 February 2012 14 August 2012
Payroll Operations Module	1 Day	Western Cape	08 February 2012 14 August 2012
Recruitment Module	1 Day	Gauteng	05 July 2012
Recruitment Module	1 Day	Western Cape	05 July 2012
Report Writer Module	1 Day	Gauteng	07 March 2012 20 March 2012 30 August 2012
Report Writer Module	1 Day	Western Cape	07 March 2012 20 March 2012 30 August 2012
Safety & Wellness Module	1 Day	Gauteng	17 July 2012 13 November 2012
Safety & Wellness Module	1 Day	Western Cape	17 July 2012 13 November 2012



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Super User	1 Day	Gauteng	28 September 2012
Training Module	1 Day	Gauteng	11 April 2012 22 November 2012
Training Module	1 Day	Western Cape	11 April 2012 22 November 2012
Tax Training	1 Day	Gauteng	01 November 2012
Tax training	1 Day	Western Cape	01 November 2012
Year End	1 Day	Gauteng	25 October 2012
Year End	1 Day	Western Cape	25 October 2012